

SUBJECT

Sustainability Policy

PURPOSE:

As a leading information technology company with branches and facilities across New Zealand, Fuji Xerox New Zealand is committed to becoming a global leader in sustainability innovation.

SCOPE:

All Fuji Xerox New Zealand and Fuji Xerox Finance Limited sites in New Zealand.

POLICY:

We consider sustainability to be a balanced, long-term approach to economic activity, environmental responsibility and social progress supported by sound corporate governance.

We recognise that our activities, the services we provide and the products we sell, have an impact on the economy, society and on the environment.

1. To manage these risks and opportunities, and as the foundation of our Sustainability Strategy, we maintain a Sustainability Management System (SMS).
 - i. Our SMS enables us to systematically measure and manage our material and significant sustainability issues by providing a framework for developing and maintaining: policy statements; objectives; key performance indicators; management plans and procedures.
 - ii. Fuji Xerox New Zealand sustainability issues include, but are not limited to: ethics and corporate governance; leadership; diversity; internal skills and training; customer satisfaction and employee engagement; technology and innovation; financial performance; and corporate social responsibility including sponsorship, volunteering and charitable giving; energy and carbon; resource management including paper consumption, product stewardship and waste management; and sustainable procurement.
 - iii. We shall continuously improve our sustainability performance through our SMS.
 - iv. We adhere to all applicable sustainability compliance requirements.

- v. Our SMS meets the requirements of ISO 14001:2015, is aligned with relevant Fuji Xerox-wide objectives, UN Sustainable Development Goals and the ten principles of the UN Global Compact.
2. We support our customers to meet their sustainability goals by continuously improving the sustainability performance of our products and services and creating innovative solutions to improve their businesses.
3. We commit to leadership in sustainability innovation through strategic partnerships.
4. As part of our contribution to a circular economy, our Ministry for the Environment-accredited Product Stewardship Scheme offers a free service to customers to collect: Fuji Xerox machines; used spare parts; and toner and developer cartridges for re-use, repurposing and recycling.
5. We are committed to the protection of the environment and the prevention of pollution from our activities.
6. We understand the risks posed by climate change and aim to be net-zero carbon by 2030.
7. Where our activities have the potential to impact biodiversity we manage our activities to ensure biodiversity and habitats thrive.
8. We engage with our stakeholders internally (including our people, board, Asia Pacific Office and head office in Japan) and externally (including our customers, suppliers, partners, Government departments, Non-Governmental Organisations, Iwi, charities and the media) to identify and prioritise our sustainability issues across our value chain.
9. We encourage sustainability awareness and build capacity through engagement, training and communication with our key stakeholders.
10. We adhere to the sustainability principles of integrity, inclusivity, transparency and stewardship, reflected in our Team Charter.
11. We maintain our sustainability certifications including ISO 14001:2015, Forest Stewardship Council (FSC) Programme for the Endorsement of Forest Certification (PEFC), Environmental Choice New Zealand (ECNZ) and Energy Star.
12. We transparently communicate our sustainability performance through an annual GRI report.

This sustainability policy is updated at least every twelve months. It is made available to the public via the Fuji Xerox New Zealand web site and to all employees via the intranet. Any queries should be directed to the Corporate Sustainability Manager.